

**TEMPLATE FOR AUTHORISATION LETTERS FOR PRIMARY & SECONDARY CONTACTS - COUNTRY BY COUNTRY REPORTING**

Use official Letterhead of the Constituent Entity with contact details: Address, telephone number, email and website if available

Competent Authority  
Ministry of Finance  
P.O. Box 60,  
The Valley AI2640,  
Anguilla, British West Indies  
Anguilla.EOI@gov.ai

Dear Sir/Madam,

**Re: [MNE Group]  
Primary and Secondary Contact for Constituent Entities pursuant to CbCR Regulations**

All the following entities listed below are Constituent Entities of our MNE Group and are resident in Anguilla for tax purposes:

*{List Entities}*

Each of these Constituent Entities have authorised the following individuals as their Primary Contact and Secondary Contact, respectively, in relation to their obligations under The International Tax Compliance (CBC Reporting) Regulations, 2019:

**Contact details of Primary Contact (Must be different from Secondary Contact)**

Name	
Position	
Email address	
Telephone number	
Business entity	
Physical address	

**Contact details of Secondary Contact (Must differ from Primary Contact)**

Name	
Position	
Email address	
Telephone number	
Business entity	
Physical address	

Each of these Constituent Entities has authorised the Primary Contact to represent it in that capacity for the purpose of compliance with the CbCR Regulations and also to provide any change notice in respect of any subsequent change in the required information under the Regulations, except in respect of the identity of the Primary Contact. Each of these Constituent Entities has authorised the Secondary Contact.

Any changes to the Primary and Secondary contacts will be promptly notified to the Competent Authority via an updated authorisation letter.

Yours sincerely,

Name  
Position [must be a Director / Senior Manager]  
Constituent Entity of MNE Group